AOOS DATA SMACK
Objectives and Action Items
Updated July 8, 2022

The AOOS Data Smack (distinct from the AOOS-Axiom DMAC) is internal to AOOS and has the goal of discussing, tracking and managing data-related activities at AOOS.

Materials for the Data Smack can be found here: ***[AOOS Data Smack Folder](#)***

Objectives:
- AOOS staff should have an active role in the identification and prioritization of data-related activities taken by Axiom and other data management and product contractors
- Improve our guidance to Axiom of the funding lines for specific projects (e.g. core, special projects, HABs, ROP, etc…)
- Determine the priority of data projects to be accomplished by Axiom (or other data contractors). In general, these priorities are:
    1. maintenance of existing real time data
    2. maintenance of existing AOOS-funded data
    3. new AOOS-funded data
    4. new real time data
    5. other data (e.g. external request for data)
- Ensure that feedback on the ODE and other AOOS-supported portals has been addressed
- Explore contractor options (outside of Axiom) for developing specific data products, and develop an RFP process. (For example, mobile-friendly websites could be developed by WonderBuild.)

Actions:
1. Regularly communicate with the Axiom liaison (Stacey Buckelew), and discuss the appropriate process for interacting with Axiom (e.g. does everything go through Stacey?)
2. Develop a rubric to help prioritize Axiom projects and activities. This rubric could include the following elements:
    a. data not getting out to public in any other way
    b. ease of ingestion
    c. will the data be only cataloged or will it also be visualized (basic or EPIC)
3. Put together a process for the PIs to provide a data sharing plan with subaward docs
4. Develop procedures for new data ingestion (e.g., tracking spreadsheet of data that is being ingested, in the queue for ingestion; also when outside parties contact Axiom about data ingestion - how to inform AOOS and bring into the ingestion queue or not)
5. Bi-weekly meetings of the AOOS Data Smack to discuss priorities and progress of data-related projects
6. Quarterly internal AOOS meetings prior to the quarterly meeting with Axiom to revise progress and priorities

7. Work with Axiom to develop the yearly workplan, including input on distribution of funds across tasks.